



NYLA Council Meeting Minutes

Thursday, February 1, 2024

3:15 PM to 4:45 PM

Online via Zoom

NYLA President, Lisa Kropp Presiding

In Attendance:

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| <input checked="" type="checkbox"/> Lisa Kropp, <i>President</i> | <input checked="" type="checkbox"/> Michael Bartolomeo, <i>SMART Representative</i> |
| <input checked="" type="checkbox"/> Tim Spindler, <i>President-Elect</i> | <input checked="" type="checkbox"/> Lisa Perkowski, <i>SSL Representative</i> |
| <input checked="" type="checkbox"/> Frank McKenna, <i>Treasurer</i> | <input checked="" type="checkbox"/> Joyce Laiosa, <i>YSS Representative</i> |
| <input checked="" type="checkbox"/> Matt Bollerman, <i>Treasurer-Elect</i> | <input checked="" type="checkbox"/> Rebecca Budinger-Mulhearn, <i>Councilor-at-Large</i> |
| <input checked="" type="checkbox"/> Ryan Perry, <i>ASLS President</i> | <input checked="" type="checkbox"/> Laura Schiefer, <i>Councilor-at-Large</i> |
| <input checked="" type="checkbox"/> Jerrie Grantham, <i>FLS Representative</i> | <input checked="" type="checkbox"/> Ginger Tebo, <i>Councilor-at-Large</i> |
| <input checked="" type="checkbox"/> Kristin Charles-Scaringi, <i>IDEAS President</i> | <input checked="" type="checkbox"/> Caitlin Kenney, <i>Councilor-at-Large</i> |
| <input checked="" type="checkbox"/> Jean Currie, <i>LTAS President</i> | <input checked="" type="checkbox"/> Rakisha Kearns-White, <i>Councilor-at-Large</i> |
| <input checked="" type="checkbox"/> Joe Burke, <i>PLS President</i> | <input checked="" type="checkbox"/> Kerrie Burch, <i>Councilor-at-Large</i> |
| | <input checked="" type="checkbox"/> AnnaLee Dragon, <i>Executive Director (ex-officio)</i> |

Absent:

Arlene Laverde, *Immediate Past President*
Keturah Cappadonia, *ALA Chapter Councilor*
Sarah O'Shea, *LAMS Representative*

Guests:

C Romeo, *NYLA Director of Communications and Member Engagement*
Lauren Hoyt, *NYLA Director of Association Operations*
Kelly Harris
Nancy Howe
Tony Iovino
Maureen Squier
Adam Traub

Council Meeting Agenda

1. Welcome

NYLA President Lisa Kropp called the meeting to order at 3:15pm and welcomed the group.

2. Review of Agenda

MOTION I: Motion to approve the agenda.

Made by: Matt Bollerman

Seconded by: Joyce Laiosa

Approved unanimously.

3. Approval of Minutes from November 2, 2023 Annual Membership Meeting

MOTION II: Motion to approve Minutes from November 2, 2023 Annual Membership Meeting.

Made by: Rebecca Budinger-Mulhearn Seconded by: Kristin Charles-Scaringi

Motion tabled as the Executive Director's report was accidentally omitted from the minutes. The completed/updated minutes will be on the agenda in March for approval.

4. Approval of Minutes from December 14, 2023 NYLA Council Meeting
Executive Director AnnaLee Dragon noted a few minor corrections to be made, including changing Jerrie Grantham from FLS President to FLS Representative, updating Laura Osterhaut's last name to Schiefer, and removing Tim Spindler from the guest list, as he was in attendance.

MOTION III: Motion to approve Minutes from December 14, 2023 NYLA Council Meeting, with noted corrections.
Made by: Kerrie Burch Seconded by: Matt Bollerman
Approved unanimously.

5. Treasurer's Report

- a. December Financial Statement

Treasurer Frank McKenna reviewed the December Financial Statement. We are at the 7-month mark in our fiscal year, 58%. Membership dues are at 40%, a little behind because of the changeover to the new system. Total income is at 90% because conference revenue exceeded expectations at 113%. Total expenses are at 73% because the conference costs have all been paid out. Accounting and Auditing Fees is at 180% because last year's audit was so over schedule that some of the billing ended up in this fiscal year, and we've already paid some of this year's auditing bills as well. This year's audit and last year's audit are also more time-consuming and expensive than they will normally be due to the financial messiness we are cleaning up.

- b. Audit Process

Executive Director AnnaLee Dragon reported that we are rapidly approaching the close of this audit. AnnaLee also has a checklist of items to provide to the auditors now for the 990 form, which is due on May 15. President Lisa Kropp also spoke with the auditors this week to answer some basic questions about governance and checks and balances within the organization.

6. Unfinished Business

- a. Draft of NYLA Position Statement

Executive Director AnnaLee Dragon reviewed the question from Stephanie Cole Adams on whether or not NYLA would consider making a statement on the hiring of a fully remote Library Director. The previous Council had requested a draft statement be written so the Council could review/comment, and decide on whether or not to publish something. The draft statement was presented. The group consensus was that the draft was good, but should focus not on where a Director lives, but on them being fully remote and not in the building. Some edits to the draft were suggested, and the Council asked that the office revise the draft per the suggestions and bring it back at the next meeting for further discussion.

7. New Business

- a. NYLA Committee Chair Appointment (CEC)

Executive Director AnnaLee Dragon presented the appointment for the Continuing Education Committee, Nancy Howe from the Baldwinsville Public Library.

MOTION IV: Motion to approve the appointment of Nancy Howe to the Chair position of the Continuing Education Committee as presented.

Made by: Matt Bollerman Seconded by: Laura Schiefer
Approved unanimously.

- b. Conflict of Interest Forms

Executive Director AnnaLee Dragon distributed the Conflict of Interest forms to Council as part of the meeting materials packet. This form needs to be completed by all Council members annually.

If you have questions, please contact AnnaLee. Otherwise please send your signed forms to AnnaLee before the March Council meeting.

c. NYLA Twitter Account

Executive Director AnnaLee Dragon noted that several members have raised the idea of NYLA leaving Twitter. Many systems and individual libraries have chosen to close down their Twitter accounts due to lack of engagement or disagreement with the platform's expression of values. C Romeo, Director of Communications and Member Engagement, noted that our engagement on X (fka Twitter) is fairly low, and that our most robust engagement is on Instagram as many people have moved to Threads. The group decided to have C Romeo post a note on X stating that NYLA won't be posting there for now, and to follow us on our other social media.

d. Draft NYLA Council Member Code of Conduct

President Lisa Kropp presented a draft Council Code of Conduct, that came from a discussion she had with SSL President Maureen Squier. Maureen shared a version of this document used at AASL, and Lisa made slight adaptations to it. The idea is this would live in the future updated NYLA Leadership Manual and be part of the Council onboarding process.

MOTION V: Motion to approve the NYLA Council Member Code of Conduct as presented.

Made by: Ginger Tebo Seconded by: Matt Bollerman

Approved unanimously.

e. Meet Sam and Ray – ALA Presidential Candidates

President Lisa Kropp was contacted by both ALA Presidential Candidates, hoping to be given a few minutes at a Council meeting to introduce themselves and their platforms. NYLA does not historically endorse ALA candidates, so this is just an opportunity to learn about the candidates for our national parent association before voting begins on March 11. The Council feels as long as both candidates are given equal time, it's an acceptable idea. Lisa will reach out to the candidates to invite them to the March 15 NYLA Council meeting, and AnnaLee will include them on the agenda.

6. President's Report

Lisa Kropp submitted a written report. Her only correction was that her report listed her as attending the Membership Committee meeting, but she was unable to attend.

7. President Elect's Report

Tim Spindler reported that he had met with President Lisa Kropp a few weeks ago to discuss the role of President. He also attended the Membership Committee and the Communications Committee meetings.

8. Past President's Report

Arlene Laverde submitted a written report.

9. Executive Director's Report

AnnaLee Dragon submitted a written report. Also included was a membership report from the new database.

10. Legislative Report

Max Prime submitted a written report.

11. Section/ALA/Committee Reports

Sections and committees submitted written reports.

12. Review/Adjournment

MOTION VI: Motion to adjourn the meeting.

Made by: Matt Bollerman Seconded by: Kristin Charles-Scaringi

Approved unanimously. The meeting was adjourned at 4:29pm.

Next Council Meeting: Thursday, March 14 via Zoom at 3:15pm.

DRAFT